### Request for Waiver

John Xavier Dr. Richard Izquierdo Health & Science Charter School 800 Home Street, Room 205 Bronx, NY 10459

Marlene H. Dortch Federal Communications Commission Office of the Secretary 445 12th Street, SW Washington, DC 20554

July 25, 2010

Form 471 Application Numbers: 770663 & 770643 Funding Year 2010 Form 471 Postmarked Outside of Window. CC Docket No. 96-45 & CC Docket No. 02-6

On behalf of Dr. Richard Izquierdo Health & Science Charter School I would like to request a waiver to the application deadline of the Form 471.

Our school was chartered by the New York State Board of Regents on December 15th, 2009. As this was the first year we were eligible and applying for E-Rate funding, there were certain procedures with which we were unfamiliar.

In January we applied for a Billed Entity Number, which was assigned, 16056648. However because our charter was only approved a few weeks prior, we had a very limited time to gather the necessary information we required to submit the Form 470 and subsequently Form 471.

We posted our Form 470 Application on-line prior to the Funding Year 2010 deadline. However, due to a connection error, exasperated by our unfamiliarity with the posting procedures, the application did not properly post. We did not become aware of this until the 471 deadline was approaching and we realized that we were not being contacted by vendors. By this time, we did not have the required remaining time to post the 470 prior to posting the 471. As a result we were forced to file our Form 471 out of window.

As a new school in New York City's District 12, we are co-located with three Department of Education Schools. We serve 97% Title 1-eligible students. Our start-up resources are severely limited and we are required to provide our own technology infra-structure, as the Department of Education does not permit us to utilize the existing technology in the building. The receipt of E-Rate funding would be a crucial determinant in allow us financial breathing-room in our first year of operation.

We kindly request that the Filing Deadline be Waived in this one instance due to the extenuating circumstances, and that our Form 471 filings we considered for approval by USAC. Your attention and understanding in this matter are greatly appreciated and could positively impact the educational quality we can provide to our 100 6th grade children in our inception year.

Sincerely.

John Kavier, Principal



## Universal Service Administrative Company

Schools & Libraries Division

FUNDING YEAR 2010 FORM 471 POSTMARKED OUTSIDE OF WINDOW

June 7, 2010

JOHN XAVIER
DR. RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL
800 HOME STREET
BRONX, NY 10459

Re: Applicant's Form Identifier: 110-16057648 Form 471 Application Number: 770643

#### Dear JOHN XAVIER:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 04/28/2010, which is AFTER the Funding Year 2010-2011 filing window closed at 11:59 p.m. EST on Friday, February 19, 2010.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at www.usac.org/sl once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

#### TO APPEAL THIS DECISION:

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

- Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
- 2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant or service provider name,
  - BEN,
  - Application number 770643 as assigned by USAC,
  - "Funding Year 2010 Form 471 Postmarked Outside of Window Letter," AND
  - The exact text or the decision that you are appealing.
- Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.

- 4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
- 5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal Schools and Libraries Division - Correspondence Unit 100 South Jefferson Road P.O. Box 902 Whippany, NJ 07981

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division Universal Service Administrative Company



## **Universal Service Administrative Company**

Schools & Libraries Division

FUNDING YEAR 2010 FORM 471 POSTMARKED OUTSIDE OF WINDOW

June 7, 2010

JOHN XAVIER
DR. RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL 800 HOME STREET
BRONX, NY 10459

Re: Applicant's Form Identifier: 10-16057648 Form 471 Application Number: 770663

#### Dear JOHN XAVIER:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 04/28/2010, which is AFTER the Funding Year 2010-2011 filing window closed at 11:59 p.m. EST on Friday, February 19, 2010.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at www.usac.org/sl once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

#### TO APPEAL THIS DECISION:

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

- 1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
- 2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant or service provider name,
  - BEN,
  - Application number 770663 as assigned by USAC,
  - "Funding Year 2010 Form 471 Postmarked Outside of Window Letter," AND
  - The exact text or the decision that you are appealing.
- Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.

- 4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
- 5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal Schools and Libraries Division - Correspondence Unit 100 South Jefferson Road P.O. Box 902 Whippany, NJ 07981

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division Universal Service Administrative Company



ntity Number: 6057648	Entity Name: DR. RICHARD IZQUIRDO HEA AND SCIENCE CHARTER SCHOOL	ALTH
Form 4	70 Application Number: <u>315860000809666</u>	
	Form 470 Security Code: 31586	
	LEASE RECORD YOUR FORM 470 APPLICAT	TION
HOMBERT	SECURITY CODE. IF YOU EXIT BEFORE	
	THIS INTERVIEW, YOU WILL NEED THESE TO RETURN TO THIS INTERVIEW.	NO
Create your own	code to identify your form.	
Applicant's F	orm Identifier:	

SLD Home | Client Service Bureau: 1-888-203-8100

### ©1997-2010, Universal Service Administrative Company, All Rights Reserved

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

# USAC Schools & Libraries

# Form 470 - Applicant Address and Contact Information

Select your entity from the list below and then click "Accept". If you do not see your entity, you can perform a new search by clicking "Search Again". If you cannot find your entity, please contact the Schools and Libraries Client Service Bureau at 1-888-203-8100.

Select	Entity Number	Entity Name	Street Address	City	State
•	16057648	DR. RICHARD IZQUIRDO HEALTH AND SCIENCE CHARTER SCHOOL	800 HOME STREET	BRONX	NY

Accept Search Again

Block 1 | Item(s) 1,3,4(a-d)

SLD Home | Client Service Bureau: 1-888-203-8100

©1997-2010, Universal Service Administrative Company, All Rights Reserved